

***A REGULAR MEETING OF THE FAUQUIER COUNTY BOARD OF SUPERVISORS WAS
HELD JANUARY 5, 1999 AT 9:30 A.M. IN WARRENTON, VIRGINIA***

P R E S E N T Mr. Larry L. Weeks, Chairman; Mr. Joe Winkelmann, Vice Chairman; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. David C. Mangum; Mr. G. Robert Lee, County Administrator; Mr. Paul S. McCulla, County Attorney

Mr. Lee, Chairman Pro Tem, called the meeting to order.

ADOPTION OF THE AGENDA

Mr. Weeks moved to adopt the agenda. Mr. Green seconded, and the vote for the motion was unanimous as follows:

Ayes: *Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. David C. Mangum*

Nays: *None*

Absent During Vote: *None*

Abstention: *None*

ELECTION OF THE CHAIRMAN

Mr. Green moved to nominate Mr. Weeks Chairman for 1999. With no further nominations, Mr. Weeks was elected Chairman for 1999 by acclamation.

ELECTION OF THE VICE CHAIRMAN

Mr. Mangum moved to nominate Mr. Winkelmann Vice Chairman for 1999. With no further nominations, Mr. Burton moved to elect Mr. Winkelmann Vice Chairman for 1999. Mr. Mangum seconded, and the vote for the motion was unanimous as follows:

Ayes: ***Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. David C. Mangum***

Nays: ***None***

Absent During Vote: ***None***

Abstention: ***None***

CITIZENS TIME

- Constance Carter asked the Board of Supervisors why her earlier allegations of discrimination have not been looked into.

ADOPTION OF THE BOARD OF SUPERVISORS 1999 BY-LAWS AND RULES OF PROCEDURE

Mr. Mangum moved to adopt the following Board of Supervisors 1999 By-Laws and Rules of Procedure. Mr. Winkelmann seconded, and the vote for the motion was 4 to 1, as follows:

Ayes: ***Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. James R. Green, Jr.;***

Mr. David C. Mangum

Nays: Mr. Wilbur W. Burton

Absent During Vote: None

Abstention: None

1999

BYLAWS AND RULES OF PROCEDURE

FAUQUIER COUNTY BOARD OF SUPERVISORS

SECTION 1 -- PURPOSE AND BASIC PRINCIPLES

Section 1-1 Purpose of Bylaws and Rules of Procedure

- A. To enable County government to transact business expeditiously and efficiently;
- B. To protect the rights of each individual;
- C. To preserve a spirit of cooperation among Board members; and
- D. To determine the pleasure of the Board on any matter.

Section 1-2 Five Basic Principles Underlying Bylaws and Rules of Procedure

- A. Only one subject may claim the attention of the Board at one time;
- B. Each item presented for consideration is entitled to full and free discussion;

C. Every member has rights equal to every other member;

D. The will of the majority must be carried out, and the rights of the minority must be preserved; and

E. The personality and desires of each member should be merged into the larger unit -- the Fauquier County Board of Supervisors.

SECTION 2 -- MEETINGS

Section 2-1 Regular Meetings

A. The time and place of regular meetings of the Board of Supervisors (hereinafter referred to as the Board) shall be established at the Board's annual organizational meeting. Regular meetings shall be held in the Board Meeting Room, Warren Green Building, 10 Hotel Street, Warrenton, Virginia on the first and third Tuesday of each month. The first regular monthly meeting agenda shall be devoted primarily to action/decision items and will begin at 9:30 a.m. The second regular monthly meeting agenda shall be devoted primarily to work sessions, public hearings, and policy formation discussions with work sessions and the regular session beginning at 6:30 p.m. The Board may, however, prescribe any other meeting place or time in compliance with Section 15.1-536 of the Code of Virginia (1950), as amended.

B. When a regularly scheduled meeting falls on a legal holiday, the meeting shall be held on the following business day.

Section 2-2 Special Meetings

A. The Board may hold such special meetings, as it deems necessary, at such times and places as it may find convenient; and it may adjourn from time to time. Any two (2) members may call a special meeting of the Board in such a manner as prescribed by Section 15.1-538 of the Code of Virginia (1950), as amended. Only matters specified in the notice shall be considered unless all of the members of the Board are present. Where a special meeting has been called the Board shall give to the media and general public such notice of the time, place and purpose of the meeting as is feasible.

Section 2-3 Annual Organizational Meetings

A. The first meeting held after the newly elected members of the governing body shall have qualified and the first meeting held in the corresponding month of each succeeding year shall be known as the annual meeting. The County Administrator shall preside during the election of the Chairman of the Board.

B. The Chairman shall be elected at the annual meeting for a term of one year. The Chairman may succeed himself/herself in office.

C. Following the election of the Chairman, he/she will assume the chair and conduct the election of the Vice Chairman.

D. Following the election of the Vice Chairman, the Board shall:

1. Establish dates, times and places for the regular meetings;
2. Adopt its Bylaws and Rules of Procedure;
3. The Chairman shall make Board appointments to standing and ad hoc Board committees as required.

Section 2-4 Quorum and Method of Voting

A. At any meeting, a majority of the Supervisors shall constitute a quorum. All questions submitted to the Board for decision shall be determined by a roll call vote. The Chairman may choose to have the vote by voice vote or by show of hands; however, if there is one "no" vote or one abstention the Board shall be polled and the name of each member voting and how he or she voted shall be recorded. Any member voting no or abstaining shall have the responsibility for asking for a roll call vote.

B. Members abstaining shall state for the record their reason for abstaining.

C. A tie vote fails, except as provided in Section 15.1-540 of the Code of Virginia (1950), as amended.

Section 2-5 Board to Sit In Open Session

A. The Board shall sit in open session and all persons conducting themselves in an orderly manner may attend the meetings; provided, however, the Board may conduct Executive Sessions as permitted under the Virginia Freedom of Information Act.

Section 2-6 Executive Sessions

A. Executive sessions may only be convened in conformance with Section 2.1-344 of the Code of Virginia (1950), as amended.

B. No resolution, ordinance, rule, contract, regulation or motion agreed to in an Executive Session shall become effective until the Board reconvenes in an open session and takes a vote of the membership on such resolution, ordinance, rule, contract or regulation or motion which shall have its substance reasonably identified in the open meeting.

C. At the conclusion of an Executive Session, the Board shall reconvene in open session immediately thereafter and shall take a roll call vote certifying that to the best of each members' knowledge:

1. Only public business matters lawfully exempted from open session requirements were discussed; and

2. Only public business matters identified in the motion convening the Executive Session were heard, discussed or considered.

Any member who believes that there was a departure from the above requirements shall so state prior to the vote, indicating the substance of the departure that, in his/her judgment, has taken place.

D. The failure of the certification to receive the affirmative vote of a majority of the members present during the Executive Session shall not affect the validity or confidentiality of the Executive Session with respect to matters considered therein in compliance with the Freedom of Information Act.

E. The Board may permit non-members to attend an Executive Session if their presence will reasonably aid the Board in its consideration of an issue.

SECTION 3 -- OFFICERS

Section 3-1 Chairman and Vice Chairman

A. The Chairman shall preside over all meetings of the Board of Supervisors. The Chairman shall appoint Board members to serve on standing committees and ad hoc committees established by the Board of Supervisors. ***The Chairman shall annually appoint a chairman for each standing or ad hoc committee, which appointments shall occur at the Board's annual organizational meeting or at the inception of the committee for new committees.***

Section 3-2 Clerk

A. The Clerk of the Board shall be the County Administrator. The County Administrator may appoint one or more members of the County staff to serve as Deputy Clerk of the Board.

Section 3-3 Parliamentarian

A. The County Attorney shall serve as the Parliamentarian for the purpose of interpreting these Bylaws and Rules of Procedure and Robert's Rules of Order as may be directed by the Chairman, or as required as a result of a point of order raised by any one or more Board members. If the County Attorney is unavailable, the County Administrator shall serve as the Parliamentarian.

Section 3-4 Preservation of Order

A. At meetings of the Board, the presiding officer shall preserve order and decorum.

SECTION 4 -- CONDUCT OF BUSINESS

Section 4-1 Order of Business

A. The Board shall adopt an agenda, including a consent agenda, for each meeting by recorded vote of a majority of the Board members present. The adoption of the agenda shall be the first item for action following the Call To Order, invocation, and Pledge of Allegiance.

Section 4-2 Consent Agenda

A. The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda on recorded vote by a majority of the Board members present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

Section 4-3 Citizens' Time

A. The Board shall set aside twenty (20) minutes for Citizens' Time on each regular Board Meeting Agenda. During this period the Board shall receive comment from any citizen on any non-agenda item or any agenda item not scheduled for public hearing by the Board provided that the Chairman prohibit or proscribe the use of obscenity or other speech tending to create a breach of the peace; and provided further that no individual citizen shall be permitted to address the Board for more than five (5) minutes. In the event that more than four (4) speakers wish to be heard during Citizens' Time, the Chairman shall allocate the aforesaid twenty (20) minutes among speakers in an equitable manner.

Section 4-4 Supervisors' Time

A. On each regular Board Meeting Agenda there shall be a period designated as Supervisors' Time, during which each Board member shall be entitled to unrestricted use of five (5) minutes for such purposes as each member of the Board deems appropriate. Matters discussed during Supervisors' Time shall not constitute formal agenda items unless the adopted agenda is amended by majority vote of the members present and voting.

Section 4-5 Board of Supervisors Meeting Agenda Submissions

A. Board agenda requests shall comply with the "Administrative Guidelines for Board of Supervisors' Agenda Items". This agenda item submission protocol is promulgated by the County Administrator's Office subject to review by the Board.

Section 4-6 Motions

A. No motion shall be discussed prior to being duly seconded in accordance with these Bylaws.

B. All motions shall be duly seconded before being voted.

C. When a question is under discussion, no motion shall be received unless it is one to amend, to commit, to postpone, for the previous question, for a substitute motion, a motion to lay on the table, or a motion to adjourn.

D. A maker of a motion may not speak against his motion.

E. No member may speak more than twice to the same motion.

F. No member may speak a second time on a motion until every member desiring to speak has spoken.

G. A substitute motion shall be allowed to any motion properly on the floor; it shall have precedence over an existing motion and may be discussed prior to being voted on. If a vote on the substitute motion does not dispose of the former motion, the former motion must then be voted. Once a substitute motion is voted upon, a second substitute motion may be made. No more than two (2) substitute motions may be made.

H. When a vote upon any motion has been announced, it may be reconsidered on the motion of any member who voted with the prevailing side provided that such motion shall be made at the session of the Board at which it was decided or the immediate subsequent regular meeting. Such motion for reconsideration shall be decided by a majority of the votes of the members present.

I. In accordance with the Constitution of the Commonwealth of Virginia, a recorded affirmative vote of a majority of the entire Board shall be required to pass any ordinance or resolution imposing taxes, authorizing the borrowing of money, or appropriating funds in excess of \$500.00.

Section 4-7 Decisions on Points of Order

A. The Chairman, when presiding at a meeting of the Board, without vacating the chair, shall refer any point of order to the Parliamentarian.

Section 4-8 Same; Appeal to Board

A. Any member of the Board may appeal to the Board from the decision of the Chairman on any question of order or the interpretation of these Bylaws. A majority vote of those present is necessary to overrule the Chairman. No second is required on a member's appeal.

Section 4-9 Motion to Adjourn

A. At a meeting of the Board, a motion to adjourn shall always be in order.

Section 4-10 Suspending Rules

A. One or more of these Bylaws and Rules of Procedure may be suspended with the concurrence of two-thirds of the members present.

Section 4-11 Amendment of Rules

A. These Rules of Procedure may be amended by majority vote of the entire membership, provided that a proposed amendment may not be voted on unless a text thereof shall have been presented to the Board at a previous meeting at which the date for a vote on the proposal had been established. Such notice shall not be required for any amendment adopted at the annual meeting. Any proposed amendment shall be subject to further amendment at the meeting at which the vote is

taken.

Section 4-12 Robert's Rules of Order

A. The proceedings of the Board, except as otherwise provided in the Bylaws and Rules of Procedure and by applicable State law, shall be governed by Robert's Rules of Order, provided, however, that the rules governing small assemblies contained in Robert's Rules of Order shall not apply.

SECTION 5 -- AGENDA

Section 5-1 Preparation

A. The Clerk shall prepare an agenda for the regularly scheduled meetings conforming to the order of business specified in Section 4-1 titled "Order of Business".

B. Board members may request that items be placed on the agenda by contacting the County Administrator at least ten (10) business days prior to the Board meeting for which they wish the item scheduled. The County Administrator shall place requested items on the agenda for the next regular meeting following the request, subject to Paragraph A. of this section.

C. All items which are requested to be placed on the agenda which have not been submitted within the prescribed deadline shall be placed on the next regular agenda for consideration.

Section 5-2 Delivery of Agenda

A. The agenda and related materials for regular Board meetings shall be received by each member of the Board and the County Attorney at least forty-eight (48) hours prior to the meeting.

Section 5-3 Copies

A. The Clerk of the Board shall prepare or cause to be prepared extra copies of the agenda and shall make the same available to the public in the Office of the County Administrator. The Clerk shall also have copies available at each meeting. The Clerk shall post the agenda in such public places in the County as shall give the public as much notice of the agenda as is feasible.

Section 5-4 Comments, Queries of Board Members

A. Board members are to observe the following rules during the discussion of agenda items, public hearings excepted:

1. Comments of Board members must be constructive. The Chairman ensures that comments are constructive.

2. The Chairman keeps discussion germane to the subject. The Chairman rules other comments out of order.

SECTION 6 -- BOARD APPOINTMENTS

Section 6-1 Board of Supervisors Standing Committees

A. The Board, by majority vote, may establish standing committees of the Board (i.e. Personnel, Finance). Each standing committee, once established by the Board, shall consist of two members of the Board appointed by the Chairman at the annual organizational meeting or at the inception of the committee for new standing committees.

Section 6-2 Board of Supervisors Ad-Hoc Committees

A. The Board, by majority vote, may establish ad hoc committees. The Chairman shall appoint Board members to serve on ad hoc committees. Ad hoc committee assignments can be made at the annual organizational meeting or at the inception of the committee for new ad hoc committees.

Section 6-3 Citizen Appointments

A. All appointments of citizens, other than members of the Board of Supervisors, shall be made by a majority vote of Board members present.

B. Unless specified by law or otherwise, all appointments of citizens shall be made at the first January meeting after the election of the Board of Supervisors and shall be for a term of four years.

Section 6.4 Committee Attendance

Members of any standing or ad hoc committee of the Board of Supervisors, or of any committee to which the Board of Supervisors appoints a member, shall attend every scheduled meeting of the committee to which they have been appointed. Any member of a committee who fails to attend a minimum of seventy-five percent (75%) of the scheduled meetings of the committee in any year shall be held to have forfeited his or her membership on the committee. It shall be the duty of the chairman of any board of supervisor's appointed committee to determine the level of attendance of committee members. Upon receipt of written notice from the chairman of any committee that a member has failed to attend at least seventy-five percent (75%) of the scheduled meetings of the committee, the clerk of the board of supervisors shall notify, in writing, the committee member of his removal from the committee based upon his or her failure to attend the required percentage of scheduled meetings and shall thank the member for his or her service to the community. In addition, the clerk to the board of supervisors shall place upon the agenda of the board of supervisors, a request to replace the member who has been removed. Replacement shall be made in the same manner as the original appointment and shall be for the remainder of the term for the committee member who has been removed. Upon the appointment of any committee member, the clerk to the board of supervisors shall forward to the member a copy of this section.

A RESOLUTION TO CREATE A BUDGET DEVELOPMENT AND MANAGEMENT COMMITTEE

Mr. Winkelmann moved to adopt the following resolution. Mr. Green seconded, and the vote for the motion was 3 to 2, as follows:

Ayes: ***Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. James R. Green, Jr.***

Nays: ***Mr. Wilbur W. Burton; Mr. David C. Mangum***

Absent During Vote: ***None***

Abstention: ***None***

RESOLUTION

A RESOLUTION TO ESTABLISH

A BUDGET DEVELOPMENT AND MANAGEMENT COMMITTEE

WHEREAS, the County Administrative Officer is charged by Code of Virginia (1950), as amended, with preparation of an annual budget for the Board of Supervisor's consideration; and

WHEREAS, the Board of Supervisors recognizes the significant challenge of meeting service demands within anticipated revenue and seeks to improve the County's overall financial stability while working to ensure tax equity and the lowest tax burden for Fauquier's citizens; and

WHEREAS, the Board of Supervisors has indicated its interest in the review and analysis of various operational programs and issues to determine their cost effectiveness; and

WHEREAS, the Board of Supervisors has directed that procedures be implemented which will result in increased citizen involvement in the budget process; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 5th day of January 1999,

That a standing Budget Development and Management Committee be established for the purpose of assisting the County Administrator and Board of Supervisors in the development and execution of a budget which represents a balance between resources and needs, achieves using the priorities and objectives established by the Board of Supervisors, and which is responsive to County citizens; and, be it

RESOLVED FURTHER, That the Committee will consist of two Board of Supervisor members supported by the County Administrator, Chairman of the Revenue Committee and the Office of Management and Budget; and, be it

RESOLVED FURTHER, That the Committee will:

- a. Meet at the discretion of its members; and
- b. Provide budget development guidance to the County Administrator based on Board of Supervisors' adopted priorities; and
- c. Provide guidance on citizen involvement in the budget process; and
- d. During the budget development process, provide clarification and direction on resource issues as necessary; and
- e. Coordinate management evaluations as needed during the budget year with emphasis on innovative management practices in providing improved services at lower costs; and, be it

RESOLVED FURTHER, That the Budget Development and Management Committee shall review the Recommended Planning Commission's Capital Improvements Program for the purpose of assisting the County Administrator and Board of Supervisors in the development and execution of a budget; and, be it

RESOLVED FINALLY, That the Board of Supervisors hereby directs the County

Administrator to submit his Proposed Budget to the Budget Development and Management Committee for its review on the Board of Supervisors behalf and hereby charges the Committee to present its recommendation regarding the Proposed Budget to the Board of Supervisors.

A RESOLUTION TO ESTABLISH SEMI-ANNUAL PUBLIC INFORMATION MEETINGS TO ALLOW THE GENERAL PUBLIC TO ENGAGE THE BOARD OF SUPERVISORS IN PUBLIC DISCUSSION OF ISSUES RELATING TO FAUQUIER COUNTY GOVERNMENT

Mr. Winkelmann moved to adopt the following resolution. Mr. Green seconded, and the vote for the motion was unanimous as follows:

Ayes: ***Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. David C. Mangum***

Nays: ***None***

Absent During Vote: ***None***

Abstention: ***None***

RESOLUTION

A RESOLUTION TO ESTABLISH SEMI-ANNUAL PUBLIC INFORMATION MEETINGS TO ALLOW THE GENERAL PUBLIC TO ENGAGE THE BOARD OF SUPERVISORS IN PUBLIC DISCUSSIONS OF ISSUES RELATING TO FAUQUIER COUNTY GOVERNMENT

WHEREAS, the Fauquier County Board of Supervisors has received numerous requests from interested members of the public to hold regularly scheduled, open, interactive, public meetings to allow citizens to ask questions and receive answers relating to the policies, procedures and programs of the County government; and

WHEREAS, the Board of Supervisors recognizes that this type of open communications format will enhance the citizens' ability to communicate their concerns and questions relating to County government, as well as providing an interactive forum for the explanation of important public policy and program information by the Board of Supervisors, elected Constitutional Officers, Department Heads, and staff; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 5th day of January 1999, That the Board of Supervisors hereby directs the County Administrator to schedule, by September 1st of each year, and advertise two semi-annual public information meetings to be held in June and January of each year at the Warrenton Middle School between the hours of 7:00 p.m. and 11:00 p.m.; and, be it

RESOLVED FURTHER, That the Fauquier County Board of Supervisors has established the first semi-annual public information meeting to be held on January 26, 1999; and, be it

RESOLVED FURTHER, That the aforesaid public information meetings shall be open to all citizens of Fauquier County and shall conform to the standard Board of Supervisors "Citizens Time" protocol with the exception that this format will allow direct verbal responses from members of the Board of Supervisors to any questions or concerns raised by members of the public; and, be it

RESOLVED FURTHER, That the Board of Supervisors hereby directs that all Directors of County agencies and departments receiving funding from the Board of Supervisors be present to answer questions and provide information if called upon to do so by the Board of Supervisors; and, be it

RESOLVED FURTHER, That the Board of Supervisors does hereby strongly recommend to the Fauquier County School Board that a similar process be established to provide citizens a similar opportunity to engage in interactive dialogue with members of the School Board and School Administration; and, be it

RESOLVED FINALLY, That this resolution shall be effective for a period of one year and shall be subject to renewal during the Board of Supervisors annual organizational meeting.

A RESOLUTION TO ENDORSE THE “INCOME TAX SHARING FOR LOCAL GOVERNMENT INFRASTRUCTURE” DRAFT LEGISLATION PROPOSED BY LOUDOUN COUNTY

Mr. Mangum moved to adopt the following resolution. Mr. Winkelmann seconded, and the vote for the motion was unanimous as follows:

Ayes: *Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. David C. Mangum*

Nays: *None*

Absent During Vote: *None*

Abstention: *None*

RESOLUTION

A RESOLUTION IN SUPPORT OF INCOME TAX
SHARING FOR SCHOOLS AND ROADS

WHEREAS, Fauquier County, a member of the Virginia Coalition of High Growth Communities (the “Coalition”) has immediate needs for school and transportation funding; and

WHEREAS, state income tax revenues have significantly increased, while local revenues, dependent on property taxes, have been flat; and

WHEREAS, the Loudoun Business Leaders Coalition has drafted a bill to provide for income tax sharing for schools and roads (the “5%/50% Income Tax Sharing Proposal”); and

WHEREAS, the Loudoun County Board of Supervisors has endorsed the 5%/50% Income Tax Sharing Proposal; and

WHEREAS, the Coalition has adopted a six-point legislative agenda (the “Coalition’s Agenda”) for which Fauquier County wishes to reaffirm its support; and

WHEREAS, the 5%/50% Income Tax Sharing Proposal will provide some immediate relief to localities from the cost of growth while the other proposals on the Coalition’s Agenda are implemented; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 5th day of January 1999, That it supports the 5%/50% Income Tax Sharing Proposal and any other reasonable revenue sharing proposal as a part of the Coalition’s overall legislative agenda; and, be it

RESOLVED FURTHER, That Fauquier County reaffirms its support for the Coalition’s Agenda.

APPOINTMENTS BY THE CHAIRMAN

Mr. Weeks made the following appointments:

WILBUR BURTON

- Public Safety – Chairman
- Johnson Grass
- Agriculture Advisory Committee
- Airport Committee

JIM GREEN

- Personnel – Chairman
- Armory Board
- Agricultural and Forestal District
- Warrenton-Fauquier Liaison

DAVE MANGUM

- Finance
- Affordable Housing
- Airport Committee
- Transportation Committee
- Teacher Compensation Task Force

JOE WINKELMANN

- Finance – Chairman
- Budget Development – Chairman
- Fauquier-Rappahannock Community Criminal Justice Board
- Disability Services Board
- Warrenton-Fauquier Liaison

LARRY WEEKS

- Budget Development
- Capital Improvements Program
- Public Safety
- Joint Communications Center Board
- Transportation Committee

BOARD OF SUPERVISORS COMMITTEE CHAIRMAN APPOINTMENTS

- Capital Improvements Program – Gene Lawhun

SUPERVISORS TIME

- Mr. Burton informed the Board of Supervisors that the Fauquier Historical Society wanted to place a historical marker at the Old Elk Run Church. In order to do this the County would need to take possession of the property. The Board members asked Mr. McCulla to review this and report on the findings.
- Mr. Mangum announced that a work session on the Rural Plan would be scheduled on the Board's January 19, 1999 agenda.
- Mr. Green thanked Mr. Mangum for his service as Chairman of the Board for 1998.

- Mr. Winkelmann thanked the Board members for electing him Vice Chairman for 1999.
- Mr. Winkelmann announced that he would be working with the Finance Office to identify a source of funding to reimburse employees for health insurance premiums.
- Mr. Winkelmann asked that a proclamation in recognition of Liberty High School's football team be presented at the next Board meeting.
- Mr. Weeks asked that a work session be scheduled regarding the analysis of groundwater availability in New Baltimore.
- Mr. Weeks asked that a work session be scheduled to review the proposed agreement with the Town of Warrenton regarding an economic development agreement.

ANNOUNCEMENTS

- Mr. Lee announced that Fauquier County employees had donated over \$5,000 to local charities through the "Dress Down Day" donations.

With no further business, the meeting was adjourned.